



HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE

ESTD.-2004

Approved by AICTE, Affiliated to MAKAUT and recognized by Govt. of W.B. Department of Higher Education (Technical)

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Ref. No. HETC/2025/44

Date 16/1/25

NOTICE

All students who have passed in the year 2024 are hereby intimated to submit the (Hard Copy) of Clearance form (Hard Copy Form to be collected from Library) for the disbursement of Caution Money through NEFT.

NB:

1. During submission of Hard Copy Clearance Form, Student's mandatorily need to bring the Fees book with them and also need to show the fees payment details of all semesters (1st sem to 8th sem for regular Students & 3rd Sem to 8th Sem for Lateral Students) to Finance & Accounts Section otherwise submission will not be accepted and no clearance will be given.
2. No caution will be disbursed without submission of Hard copy of Clearance Form and Fees Clearance.
3. Date of Submission of Clearance Form: 4/02/2025-15/03/2025 (Excluding Holidays). However if any students failed to submit their form within this period due their own constraints, they may submit later on as per their availability.
Time for submission – 1st Half - 12.00 Noon till 1.30 PM & 2nd Half 2.30 PM till 4.30 PM.
4. Students of 2024 batch are requested to submit their Bank details through mentioned links for disbursement of Caution money.

However, the mentioned link is only for collection of bank details for smooth functioning of the process.

Link: <https://forms.gle/aDdaPrk6Vy9UpfP28>

RB 16/1/25

Finance Department

Rajsekhar Bhattacharya
Finance Officer
HETC