

E -GOVERNANCE POLICY

HOOGLHY ENGINEERING & TECHNOLOGY COLLEGE

POLICY STATEMENT:

E-governance is the application of ICT to administrative tasks to boost productivity, convenience, and cost-effectiveness. The institute has expanded e-governance to encompass an increasing number of administrative tasks as the idea of e-governance has grown along with ICT to improve efficient information sharing between all the stakeholders. Implementation of E-governance in various functioning of the institution including student admission, conduction of internal assessments, marks entry and maintenance of student records, finance and accounts, training and placement, employee management etc. is being processed.

OBJECTIVE OF IMPLEMENTATION OF E-GOVERNANCE IS LISTED BELOW:

- To foster accountability and transparency throughout all activities of the institute.
- Achieving efficiency in functioning
- Promoting transparency and accountability
- Achieving paperless administration of the institution
- Facilitating online internal and external communication between various entities of the institution
- Providing easy access to information
- To establish and attain a paperless atmosphere in the campus.
- Making the institution data available under one umbrella.

In order to provide simpler and efficient system of governance within the institution, a policy is established to adopt and implement e-governance in maximum activities of functioning of the institute. The institution has already started with e-governance in some aspects of functioning like accounts, student admission management, maintenance of records of internal assessment etc.

SCOPE AND APPLICABILITY:

E-governance is implemented at our institute in all areas of operation, including the administration, admissions, library, exams, accounts, and finance. Every function is meant to be accountable and transparent according to the way the policy is structured.

The scope of this policy extends to the following areas:

- General Administration
- Student Admission
- Examination
- Library
- Finance & Accounts
- ICT Infrastructure
- E-waste Management





ACTION PLAN:

> ADMINISTRATION:

- The regular function of all service units in the office shall be supervised by the ERP software.
- An Attendance Management Software will be used by the faculty and staff to record and track attendance, internal assessment etc.
- The Administration shall use e mail service in its communication with all stakeholders including the teaching and non-teaching staff.
- Regularly publish administrative information including notices and circulars on the website and put up digital displays at all strategic locations.
- To make the administrative procedure easy, convenient, and transparent.

> STUDENT ADMISSION:

- Use ERP to manage all student data including course fee submission.
- Distribute a digital brochure, a teaser video, and social media posts about the course, approved admission, placements, and facilities when applications are open.
- The College brings out its Brochure which is displayed on the website that has guidelines for the admission process.
- To be admitted to the college officially, students must fill out a separate Google Form.

> EXAMINATION:

- To organize internal assessment according to the academic calendar provided by Maulana Abul Kalam University of Technology.
- To enhance the quality of internal examination and evaluation system for the betterment of the Students.
- Keep the examination procedure compliant with the rules of the affiliating university (MAKAUT, WB). As far as the e-governance policy is concerned, to organize semester examination according to the schedule given by the university.

> LIBRARY:

- The College maintains its academic excellence through maintaining a well-stocked library.
- The college have E-learning resource for the benefit of the teacher and students
- The college should continue to subscribe to new journals and books regularly. Recommendations are taken from teacher while subscribing to the e-resources.
- Utilizing the fully library automated software (Libsys/Koha) to maximum level.
- A Library Management System(LMS)software(Libsys/Koha) enables the instruction to do the following things:
 - Use bar code system for faster transitions. Sort books into categories and manage the accordingly.
 - Issue/ Return books

> FINANCE & ACCOUNTS:

- The digital payment system with historical evolution of FinTech in India has witnessed significant growth over the years. The adoption and usage of digital payment methods have accelerated recently due to various factors, such as government initiatives promoting financial inclusion, technological advancements, and ever changing consumer preferences towards convenient and secure transactions.
- Hooghly Engineering & Technology College (HETC) also in continuous process to upgrade

itself in all areas and move ahead through implementation of Customized Cloud based ERP. However it's still in developing phase.

- Currently, **Tally. ERP 9** being placed in HETC to carry out the whole accounting process of college. **Tally. ERP 9** is packed with a vast set of robust features that make the software reliable and flexible to use in every environment.
- HETC is in continuous process to upgrade and implement the full digital payment system in coming days through ERP Software by mapping the same with banks. However in current system, most of the transactions like Salaries, vendor payments (most cases) and other allied transactions committed through digital/ online mode like NEFT, RTGS and also through CHEQUE. Payment Gateway already being placed for submission of Semester Fees. In case of Admission, fees can be deposited through UPI, Card mode along with other modes also.

➤ **ICT INFRASTRUCTURE:**

- The IT infrastructure of the college is regularly updated. It makes sure there are enough computers for educational needs.
- There will be projectors and other multimedia equipment in the labs, lecture rooms, auditorium, and classrooms.
- The interactive whiteboard/smart board, scanners, and computer networking equipment, are used.

➤ **E-WASTE MANAGEMENT:**

- Conduct a comprehensive inventory of all electrical-electronic devices and equipment within the organization.
- Establish a robust e-waste collection system, including secure segregation, storage and transportation.
- Identify and partner [WEBEL (WBEIDC)] with licensed e-waste recyclers or certified disposal facilities.
- Implement policies and procedures for proper e-waste handling, segregation, storage, and disposal.
- Provide training and awareness programs for employees on e-waste management best practices.
- Explore opportunities for reusing or donating functional electronic devices.
- Monitor and report on e-waste management performance regularly. Continuously review and update the e-waste management plan to ensure compliance and effectiveness



S. H. L. L. L.

Principal in-Charge
& Secretary, Governing Body
Hooghly Engineering & Technology College

SECRETARY
GOVERNING BODY
HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE



ERP Work Order & Invoice



HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE

ESTD. - 2004

Approved by AICTE, affiliated to WBUT and recognized by Govt. of W. B., Department of Higher Education (Technical)

VIVEKANANDA ROAD • PIPULPATI • P. O. & DIST. - HOOGHLY • PIN - 712 103 • WEST BENGAL

TELEPHONE : 2680-4121 / 5702 & 2681-0505 • FAX : 2680 3026

E-mail : mail@hetc.ac.in • Website : www.hetc.ac.in

Ref. No. HEIC/2018/449

Date 06-10-2018

To
M/s. Excel Infocom Pvt. Ltd.
E 405, City Centre, DC Block,
Sector - 1, Kolkata - 700064
West Bengal

Ref : Your Reference No: EIPL/2018-19/EC-01

Sub: Work Order for Design, Development and Maintenance of College Automation System Software (ERP)

Dear Sir,

With reference to your quotation we are pleased to place the formal order for Design, Automation and Maintenance of College Automation System Software (ERP). The specifications along with general terms and conditions are given below:-

1.0 Scope of Work:

The Scope of Work provides for Design, Automation and Maintenance of College Automation System Software (ERP) in Hooghly Engineering & Technology College. The College Automation System is an integrated system of entire Academic process, student's data management, Office management such as Accounts, Payroll, Purchase, Stock Management, Asset Management, Quotation and Tender Management etc.

1.1 Specification of Modules

Broadly entire system are sub divided into two categories which are interrelated with each other. Details are as follows:

A. Academic Institution Management System

This system will have all the modules, interfaces, reports by which end user can manage all the activities related to College's academic system. This module can also be sub-divided by the following sub-modules.

1. Student Admission Management
2. Student Fees Collection
3. Student Master Data Management
4. Student Attendance Tracking System

5. Result Preparation and Maintenance System
6. Automated Class Promotion for Successful Students after Decisive Examination
7. Fees Collection and Defaulter Tracking System
8. Teaching Staff Master Data Management
9. Routine Preparation
10. SAR Report of AICTE & MAKAUT
11. Student Feedback
12. Employees Self-Appraisal

B. Office Management System

By this system end user can capture/digitalize all the valuable data and utilize them in different formats of output. As our system domain is College; broadly office activities limits here in accounting and payroll maintenance jobs. So we sub-divide this module in three important sub-modules.

1. Financial Accounting System
2. Payroll Management System
3. Leave Management System
4. Purchase Management System
5. Stock Management
6. Asset Management
7. Work Order Management
8. Tender Management (Admin Module)
9. Maintenance Management System

1.2 Detail Scope of Work:

Administrative Module:

1. Student Admission Management

- 1) Provisional Admission
- 2) Approval of Provisional Admission
- 3) Final Admission
- 4) Fees Collection
- 5) Organization Master
- 6) Year Master
- 7) Student Master
- 8) Employee Master
- 9) External Exam Marks Entry
- 10) Internal Exam marks Entry
- 11) Supplementary Exam Marks Entry
- 12) Student's Attendance entry for a particular date range - Below attendance SMS fire.
- 13) Students Mentor Data Entry
- 14) Internship Data Entry
- 15) Placement Data Entry
- 16) Student Promotion after semester.
- 17) Admission Procedure (Offline).

86 17.04.24

Principal in Charge

Hooghly Engineering & Technology College
Vivekananda Road, Pipulpali, Hooghly.

- 18) Subject wise Faculty List.
- 19) Routine Preparation.
- 20) Invigilator Routine.
- 21) Department wise Requisition and Budget Allocation.
- 22) Work Order Generation.
- 23) Tender management.
- 24) Asset Management.

2. Accounts Module:

- 1) Fees Collection Semester wise.
- 2) Fine Calculation and Collection.
- 3) Expenses Entry(Voucher)
- 4) Fund Transfer
- 5) Bank Statement
- 6) BRS
- 7) Income and Expenditure
- 8) Receipts and Payments
- 9) Balance Sheet.
- 10) Loans and Advance Entry
- 11) Defaulter List.
- 12) Special Scholarship.

3. Accounting Report Module:

- 1) Provision for Fees Discount.
- 2) Daily Fees Collection
- 3) Fees Discount
- 4) Fine calculation and collection
- 5) Caution Money
- 6) Income from other Sources (Payment received for conduct of Examinations, Skill Development Courses, State and Central Govt. Funded Projects and others)

4. Payroll Management Module:

- 1) Salary Requisition with Increment message.
- 2) Loans and Advances deduction.
- 3) Salary Certificate with mail facility.
- 4) Leave Master
- 5) Leave Credit Entry
- 6) Attendance Entry (Import csv file from Bio Metric Attendance).
- 7) PF Entry
- 8) TDS Entry
- 9) Loan to a) Staff and Faculty b) Any other (Secure & Unsecure)

5. Administrative Report Module:

- 1) Generation of Year and Dept. wise result.
- 2) Comparative result.
- 3) Mark sheet.

86 17.04.23
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, ...

- 4) Attendance Sheet of Exam.
- 5) Student General Report.
- 6) Faculty Load Calculation.

6. Setup Module:

- 1) Course Master
- 2) Department Master.
- 3) Semester Master
- 4) Course Duration Master.
- 5) Subject Master.
- 6) Paper Master.
- 7) MAPPING Course and Course Duration.
- 8) MAPPINGPING Subject and Paper.
- 9) MAPPINGPPING Department and Subject.
- 10) MAPPING Semester and Department.
- 11) MAPPING Exam Type and Semester.
- 12) MAPPING Subject and Students.
- 13) Unique ID generation.
- 14) Full Marks Distribution Entry.
- 15) Paper wise Marks Distribution.
- 16) Exam Type Master.
- 17) Exam Master.
- 18) Different Fees Head Creation.
- 19) Nature of Fees Head Creation.
- 20) Fees Scheduler.
- 21) Grade Master
- 22) Grade Mapping with Tabulation.

7. Stock Management Module:

- 1) Stock Inward
- 2) Stock Outward
- 3) Balance Stock Report

8. Asset Management Module:

- 1) Create or Acquire Assets
- 2) Operate and Maintain
- 3) Dispose or Replace
- 4) Depreciation
- 5) Written down value
- 6) Purchase
- 7) Configure
- 8) Operate
- 9) Sell or Replace, Recycle.

2.0 System Requirements

2.1 Technology Specifications for Development:

17.04.24
 Principal in Charge
 Hooghly Engineering & Technology College
 Vivekananda Road, Pipulpati, Hooghly.

The application will be developed using the following technologies

- Tool : Visual Studio 2010
- Framework : Microsoft .Net 2.0 or Higher
- Language : Visual C# 2010
- Bank End : Microsoft SQL Server 2012
- Reporting Tool : Crystal Report

2.2 Hardware Requirements:

The computer on which you install the above application should meet the following system requirements

- Processor : 2.44GHz processor.
- RAM : 4GB. Recommended: 8 GB
- Hard Disk Space : 5 GB of available free space
- Operating System : Windows 7 or Higher
- Network : LAN

2.0 Mode of Execution:

The entire work shall be executed on turnkey basis with Design, Development and Maintenance of College Automation System Software (ERP)

4.0 Installation Site:

Hooghly Engineering & Technology College, Vivekananda Road, Pipulpati, Hooghly

5.0 Risk Purchase:

If the contractor fails, on receipt of the order, to complete work within a reasonable period or leave the work after partial execution of the work, HETC shall have the liberty to get the work done through other agency / agencies at the contractor / supplier risk and additional cost if any. If the situation so warranted to compel HETC to cancel the order placed on the supplier, he shall be liable to compensate the loss or damage, which HETC may sustain due to reason of failure on the part of the supplier to executive work in time.

5.0 Standards:

The goods supplied under the contract shall conform to the standard as mentioned in the Detailed Scope of Work.

6.0 Design and Implementation Constraints:

The College Automation System shall use a fully relational database back-end and shall provide a development and training environment with the ability to migrate configurations to a production

89 17.04.24

Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly

environment. User rights and privileges will be controlled through security groups and/or "roles" that allow access control for individuals, workgroups, and arbitrary staff groups.

7.0 User Documentation:

The software developer shall provide complete data specifications for College academy structure records, student records, employee records, payroll related records, accounts records, and other records maintained or accessed by the entire automation system. The software developer shall provide a thorough high-level description of major processes.

8.0 Dependencies:

The College Automation System relies on the data structures and functionality of an enterprise-level Accounts, Payroll, Purchase, Stock Management, Asset Management Quotation and Tender Management. It also relies on academic structure follows by Hooghly Engineering & Technology College.

9.0 Warranty:

The supplier should ensure that all the approved modules stated in the detailed scope shall incorporated with upgrade / change / module alteration (addition / deletion) facility After installation and successful hand over of the entire system it should be guaranteed for further a period of 1 (One) year. During this period any upgradation of system or training to HETC staff has to be done by the supplier at free of cost.

10.0 Completion Time:

The work should be completed within 150 (one hundred fifty) days from the Acceptance of Work Order by the Supplier.

11.0 Commercials:

Total cost for implementation of all the modules stated under detailed scope will be **Rs. 2,50,000/- (Two lakhs Fifty Thousand) Only along with applicable GST.**

11.1 Payment Terms

- 20% advance payment against issuance of work order.
- 30% Payment after completion of 50% of Scope of Work.
- 30% Payment after completion of balance 50% Scope of Work.
- 20% Payment after providing successful handover of all module along with training to HETC employees.

11.2 Taxes & Duties

18 % GST will be charged separately

17.04.24
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.


(Dipak Kumar Muhuri)
Administrative Officer Finance
Administrative Officer (Finance)
Hooghly Engineering & Technology College
Vivekananda Road, Hooghly.

o/c

HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE

ESTD. : 2004

Approved by AICTE, affiliated to MAKAUT and recognized by Govt. of W. B., Department of Higher Education (Technical)

VIVEKANANDA ROAD • PIPULPATI • P. O. & DIST. - HOOGHLY • PIN - 712 103 • WEST BENGAL

TELEPHONE : 033 2681-0505 & 2680-4121 / 5702 • FAX : 2680 3026

E-mail : mail@hetc.ac.in • Website : www.hetc.ac.in

Ref. No. HETC/2019/257

Date 13-06-2019

To
M/s. Excel Infocom Pvt. Ltd.
E 405, City Centre, DC Block,
Sector - 1, Kolkata - 700064
West Bengal

HETC Ref: HETC/2018/449 dated 06/10/2018

EIPL Ref: EIPL/2019-20/EC-02 & EIPL/2018-19/EC-01

Sub: Additional Work Order for Design, Development and Maintenance of College Automation System Software (ERP)

Dear Sir,

With reference to your quotation we are pleased to place the formal order for Design, Automation and Maintenance of College Automation System Software (ERP). The specifications along with general terms and conditions are given below:-

1.0 Scope of Work:

The Scope of Work provides for Design, Automation and Maintenance of College Automation System Software (ERP) in Hooghly Engineering & Technology College. The College Automation System is an integrated system of entire Academic process, student's data management, Office management such as Accounts, Payroll, Purchase, Stock Management, Asset Management, Quotation and Tender Management etc.

1.1 Specification of Modules

Broadly entire system are sub divided into two categories which are interrelated with each other. Details are as follows:

Scope of Work:

1. Society Accounts Module:
 - 1.1. Org Master
 - 1.2. Session(Academic and Accounting) Master
 - 1.3. Admission (Provisional) with conversion checking
 - 1.4. Student Master
 - 1.5. Dept. Master
 - 1.6. Different Fees Head Creation
 - 1.7. Nature of Fees Head
 - 1.8. Admission Procedure (Offline)
 - 1.9. Fees Scheduler
 - 1.10. Fees Collection Semester wise
 - 1.11. Fine Calculation & Collection
 - 1.12. Provision of Fees Discount
 - 1.13. Reports on Daily Fees Collection
 - 1.14. Reports on Fees Discount
 - 1.15. Reports on Fine Collection
 - 1.16. Group Creation
 - 1.17. Ledger
 - 1.18. Voucher Entry - Payment, Receipt, Journal, Contra, Purchase, Sales
 - 1.19. Amount Transfer to College and Skills Development Authority
 - 1.20. Bank Statement
 - 1.21. BRS
 - 1.22. Income and Expenditure
 - 1.23. Receipts and Payments
 - 1.24. Balance Sheet
 - 1.25. Defaulter List
2. Combined Module for All Applications:
 - 2.1. Combined Receipts and Payments
 - 2.2. Combined Income and Expenditure
 - 2.3. Combined Balance Sheet

2.0 System Requirements

2.1 Technology Specifications for Development:

The application will be developed using the following technologies

- Tool : Visual Studio 2010
- Framework : Microsoft .Net 2.0 or Higher
- Language : Visual C# 2010
- Bank End : Microsoft SQL Server 2012
- Reporting Tool : Crystal Report

2.2 Hardware Requirements:

The computer on which you install the above application should meet the following system requirements

- Processor : 2.44GHz processor.
- RAM : 4GB. Recommended: 8 GB
- Hard Disk Space : 5 GB of available free space
- Operating System : Windows 7 or Higher
- Network : LAN

2.0 Mode of Execution:

The entire work shall be executed on turnkey basis with Design, Development and Maintenance of College Automation System Software (ERP)

4.0 Installation Site:

Hooghly Engineering & Technology College, Vivekananda Road, Pipulpati, Hooghly

5.0 Risk Purchase:

If the contractor fails, on receipt of the order, to complete work within a reasonable period or leave the work after partial execution of the work, HETC shall have the liberty to get the work done through other agency / agencies at the contractor / supplier risk and additional cost if any. If the situation so warranted to compel HETC to cancel the order placed on the supplier, he shall be liable to compensate the loss or damage, which HETC may sustain due to reason of failure on the part of the supplier to executive work in time.

5.0 Standards:

The goods supplied under the contract shall conform to the standard as mentioned in the Detailed Scope of Work.

6.0 Design and Implementation Constraints:

The College Automation System shall use a fully relational database back-end and shall provide a development and training environment with the ability to migrate configurations to a production environment. User rights and privileges will be controlled through security groups and/or "roles" that allow access control for individuals, workgroups, and arbitrary staff groups.

7.0 User Documentation:

The software developer shall provide complete data specifications for College academy structure records, student records, employee records, payroll related records, accounts records, and other records maintained or accessed by the entire automation system. The software developer shall provide a thorough high-level description of major processes.

8.0 Dependencies:

The College Automation System relies on the data structures and functionality of an enterprise-level Accounts, Payroll, Purchase, Stock Management, Asset Management Quotation and Tender Management. It also relies on academic structure follows by Hooghly Engineering & Technology College.

9.0 Warranty:

The supplier should ensure that all the approved modules stated in the detailed scope shall incorporated with upgrade / change / module alteration (addition / deletion) facility After installation and successful hand over of the entire system it should be guaranteed for further a period of 1 (One) year. During this period any upgradation of system or training to HETC staff has to be done by the supplier at free of cost.

10.0 Completion Time:

The work should be completed within 42 (Fourty Two) days from the Acceptance of Work Order by the Supplier.

11.0 Commercial:

Total cost for implementation of all the modules stated under detailed scope will be **Rs. 50,000/-** (Fifty Thousand) Only along with applicable GST.

11.1 Payment Terms

- 20% Payment Advance against issuance of work order.
- 30% Payment After Completion of 50% of Scope of Work.
- 30% Payment After Completion of balance 50% Scope of Work.
- 20% Payment After Providing Successful Delivery of All Module along with Training to for operate to our staff.

11.2 Taxes & Duties

18 % GST will be charged separately **RS 17.04.24**

Yours truly,

Received
for +1 Page Chatterja
Sourya
13.6.2019.

Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.

RB - 13.06.19
Rajsekhar Bhattacharya, Finance Officer
Finance Officer
Hooghly Engineering & Technology College
Pipulpati, Hooghly.



HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE

ESTD-2004

Approved by AICTE, Affiliated to MAKAUI and recognized by Govt. of W.B. Department of Higher Education (Technical)

VIVEKANANDA ROAD, PIPULPATI, P.O. & DIST. HOOGHLY, PIN-712103, WEST BENGAL

TELEPHONE : 033 2681-0505 & 2680-4121 / 5702, FAX : 2680 3026

E-mail : mail@hetc.ac.in Website : www.hetc.ac.in

Ref. No. HETC/2023/210

To,

Date 11/7/23

Shivom Technologies Pvt.Ltd.
Reg office: S.No. 19/3, Bhoir Palace,
Shop L/5, Dange Chauk, Tharmon, Pune

Sub: Work Order for Cloud Based ERP Software

Sir,

With reference to the Quotation (Nextsys/June/23-24/1) submitted dated 28/6/2023 on the above subject, we are pleased to place the formal order to you for the supply Customized Cloud based ERP Software under following Terms & Conditions:

ITEM NAME	SPECIFICATION	License QTY	Total Net Price (Including 18 % GST)
Nextsys Institute ERP Software Cloud Based	Nextsys Institute ERP Software Cloud Based (includes unlimited Hosting, Institute Domain, Institute ERP Software and Technical Support for 1 year)	1	Rs.2,00,000/- (Rounded Off)

Terms & Conditions:

General:

1. Delivery: As per College requirement or as prescribed in the Quotation.
2. Teacher & Staff Training will be done after Issuing Software License.
3. Roles and responsibilities of company and Institute will be shared.
4. Company will provide 24 X 7 Technical Remote Support to Institute Management and staff.

Payment:

1. 50% at the time of signing/placing the Work Order.
2. 30% at the time of installation.
3. 20% at the time of Delivering Software License and Access to user.
4. All payment will be done by Cheque: Shivom Technologies Pvt.Ltd.
5. Annual maintenance charge of Rs. 1, 00,000(including GST) per year will be applicable from next academic year.
6. For Physical Support (if needed) institute have to pay Transportation and Dearness Allowance of Rs.3000 Per Day.
7. For onetime onsite Teachers and Staff Training, Transportation cost will be bare by Company and from second time (if needed) it will be bare by institute.

Standards: The Software Supplier under the contract shall conform to the standard as mentioned.

HETC/HETCS reserve the right to cancel the order at any point time if the work found unsatisfactory.

Thanking You,

SG 17.04.23
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.



Finance Officer, HETC

Rajsekhar Bhattacharya
Finance Officer
HETC



Invoice

SHIVOM TECHNOLOGIES PVT.LTD.

Reg Office : S. No. 19/3, Bhoir Palace,
Shop L/5, Dange Chaul, Thergaon, Pune

Branch Office : 102, Shree Mohini
Complex, Rajendra Nagar Sq, Nandanvan,
Nagpur

INVOICE

Billing To,

Hooghly Engineering & Technology
College,
Vivekanand Road, Pipulpati,
PO & Dist. Hooghly, WB-712103.

Invoice No : NextSys/Oct 23-24 I

Date : ~~10-5-2023~~
05/10/20

Particulars	License Quantity	Price	Total
1. NextSys Institute ERP software Cloud Based (Cost Includes Unlimited Hosting, Institute Domain, Institute ERP Software and Technical Support for 1 year)	1	200000/-	
18% GST (As Applicable as per Govt. Clause)		Included in above price	
Total Payable : Two Lac only			200000/-
Advance Payment Received Bank Details : Cheque No. : Cheque Date :			(-) 100000/-
Balance Amount Payable			100000/-

Thanks & Regards,
Shivom Technologies Pvt. Ltd.
Nagpur
Amit Jemikar
Signature 10/5/20 05/10/2023

RA (10)
13/10/23

17.04.24
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.

HOOGLHY ENGINEERING & TECHNOLOGY COLLEGE SOCIETY

Vivekananda Road, Pipulpati, Post & Dist. - Hooghly, West Bengal, Pin : 712103.

Phone : (033) 2681 0505 / 2680 4121 / 5702 • Website : www.hetc.ac.in • E-mail : hetcs@hetc.ac.in

R9 (10)
19/1/24

SL.	NAME	ACCOUNT NO	IFSC	AMOUNT
1	DRESS CODON	2213201021321	CNRB0019500	57977.00
2	YOGESHWAR HARIBHAU KADWE	2997000400124266	PUNB0299700	11112.00
3	SHIVOM TECHNOLOGIES PVT. LTD	120002880178	CNRB0001084	105000.00
4	S.K. SAIDUL	216002000000137	IOBA0002160	198000.00
5	WBSEDCL	WBB9416422003401514	ICIC0000104	245819.00
6	Avior Technologies Pvt. Ltd.	913020003499172	UTIB0000775	43205.00
7	EDITION	9811385702	KKBK0000326	78398.00
8	NILANJAN PAL	20000601467	SBIN0001329	4114.00
9	Aditya Goenka	058601515304	ICIC0006280	45738.00
10	PARTHA SARKAR	39567803629	SBIN0014523	30000.00
				819363.00

1	KALLOL BASU	00141370000780	HDFC0000014	20570.00
2	Rajsekhar Bhattacharya	50100282234584	HDFC0001741	5200.00
				25770.00

17.04.24

Principal in Charge

Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.



HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE SOCIETY				
VIVEKANANDA ROAD, PIPLIPATI HOOGHLY				
SL	NAME	ACCOUNT NO	IFSC	AMOUNT
1	HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE SOCIETY	120002580178	CNRB0001084	100000.00
2	YOGESHWAR HAREHARU KADWE	2997000400124265	PUNB0299703	50000.00
3				
4				
5				
				150000.00



14/7/23



Chennai
 Chennai - 712103
 IFS Code: BDBL0001509

14072023
 O D M M Y Y Y Y

Pay *self*

Or Bearer

रुपये Rupees *one lac fifty thousand only*

₹ 1,50,000.00

A/c No. 50180010232772

Mishra...
 Member METCS

METCS
Shri...
 Secretary

HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE SOCIETY

⑈001345⑈ 700750024⑈ 035662⑈ 31



14/7/23

17.04.24
 Principal in Charge
 Hooghly Engineering & Technology College
 Vivekananda Road, Pipulpati, Hooghly



Rajsekhar Bhattacharya <rajsekhar.bhattacharya@hetc.ac.in>

Outstanding of Hooghly Engineering and Technology College

1 message

soumya@vidyasthi.in <soumya@vidyasthi.in>

Wed, Sep 11, 2019 at 6:34 PM

To: rajsekhar.bhattacharya@hetc.ac.in

Cc: avijitmaity@yahoo.com, rupam.some@hetc.ac.in, sreyaaside@hetc.ac.in

Dear Sir/Madam,

We have the received the following payment against two Work-orders.

The payment status as on date is as follows:

Billing (INR)	Payment (INR)	Payments Details	Outstanding (INR)
2,95,000/-		15,000/- Chq No. 000089, Bandhan Bank, Chinsurah Br, BDBL0001509, Dtd. 09.10.2018	
+	2,02,116/-	1,00,000/- Chq No. 000280, Bandhan Bank, Chinsurah Br, BDBL0001509, Dtd. 07.03.2019	1,42,884/-
50,000/		53,116/- Chq No. 000457, Bandhan Bank, Chinsurah Br, BDBL0001509, Dtd. 18.07.2019	

We hereby sincerely request you to release a payment against above mentioned outstanding before Durga Puja and help us to serve you better.

Assuring you the best solution at all times.

Sincerely,

For Excel Infocom Pvt. Ltd.

Soumya Chatterjee

89 17.04.24
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly



www.excelinfo.co.in

excel infocom pvt ltd

To
The Secretary
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, PO. & Dist.- Hooghly
Pin-712103

Dt. 10.06.2019

Sub: Request for payment of outstanding amount on A/c of College ERP implementation at your College
Respected Sir,

At the very outset we thank you for installing and using the College Automation Software at your college.

Please refer to the W/O issued by you (Ref. No. HETC/2018/449, dated 06.10.2018), honouring which we have partially delivered and installed the College Automation System Software(ERP) at your College and already provided support as well as training sessions for using the same.

The payment status as on date is as follows:

Billing (INR)	Payment (INR)	Payments Details	Outstanding (INR)
2,95,000.00	1,49,000.00	49,000/-, Chq No. 000089, Bandhan Bank, Chinsurah Br, BDBE0001509, Dtd. 09.10.2018, Collected by Soumya- Da on 11.10.2018 1,00,000/-, Chq No. 000280, Bandhan Bank, Chinsurah Br, BDBE0001509, Dtd. 07.03.2019, Collected by AD on 13.03.2019.	1,46,000.00

We hereby sincerely request you to release 20% payment against above mentioned outstanding and 50% as a mobilization advance for the new project on immediate basis and help us to serve you better.

Assuring you the best solution at all times.

Sincerely,

For Excel Infocom Pvt. Ltd.

Partha Pratim



Mr. Partha Pratim Chakraborty
(Sales Co-ordinator)
9051057300

17.04.20
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.

www.excelinfo.co.in

excel infocom pvt ltd

To
Dipak Kumar Muhuri
Administrative Officer Finance
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati
Hooghly

Date: October 9, 2018

Ref: WORK ORDER NO- HETC/2018/449/ dated: 06-10-2018

Subject: Acceptance of "Work order for Design, Development and Maintenance of College Automation System Software (ERP)"

Dear Sir,

We are pleased to acknowledge receipt of the subject work order in the amount of Rs 2, 50, 000.00 (Two Lakhs Fifty Thousand only) + 18% GST on behalf of Business Development Department of Excel Infocom Pvt. Ltd.

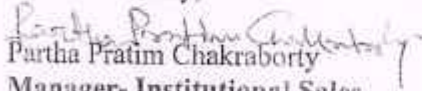
Please be advised that we will be delivering in accordance with the schedule indicated on our implementation team's plan acknowledgement.

We will start the work from 29.10.2018. The first phase of the software will be delivered after one month (approx.) from the date of work start of the project.

Our acceptance of this work order is based on the incorporation of the following: "All other terms and conditions will be applicable as per submitted offer/Price Quotation to Hooghly Engineering & Technology College."

If you have any questions, please feel free to contact us any time.

Yours Sincerely,


Partha Pratim Chakraborty
Manager- Institutional Sales
Excel Infocom Pvt. Ltd.
Hand Phone: +91 9051057300



26/10/18
Principal in Charge
Hooghly Engineering & Technology College
Vivekananda Road, Pipulpati, Hooghly.

i

www.excelinfo.com.in

excel infocom pvt ltd

EXCEL INFOCOM PVT. LTD.

E- 465, CITY CENTER, DC- BLOCK, SECTOR - I, SALT LAKE, KOLKATA-64. U. (033) 23589107, 40063132.

INVOICE

REVERSE CHARGE :
 INVOICE NO. : E/PL/COLL-ERP/18-19/011
 INVOICE DATE : 09.10.2018
 GSTIN : 19AABCE0690G1ZQ
 STATE : WEST BENGAL
 STATE CODE: 19

TRANSPORTATION MODE :
 VEHICLE NO. :
 DATE OF SUPPLY :
 PLACE OF SUPPLY :

DETAILS OF RECEIVER / BILLED TO:
 NAME : HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE
 ADDRESS : VIVEKANANDA ROAD, PIPULPATI, POST & DIST: HOOGHLY, WEST BENGAL, 712103
 INVOICE DATE : 09.10.2018
 STATE : WEST BENGAL
 STATE CODE: 19

DETAILS OF CONSIGNEE | SHIPPED TO:
 NAME : HOOGHLY ENGINEERING & TECHNOLOGY COLLEGE
 ADDRESS : VIVEKANANDA ROAD, PIPULPATI, POST & DIST: HOOGHLY, WEST BENGAL, 712103
 GSTIN :
 STATE : WEST BENGAL

Sl. No.	Name of Product / Service	HSN/ SAC	UO M	Qty	Rate	Amount	Less: Discount	Taxable Value	CGST		SGST		IGST		Total
									Rate	Amount	Rate	Amount	Rate	Amount	
1	Design, Development and Maintenance of College Automation System Software (ERP)	997131	UT	01	250000.00	250000.00	0.00	250000.00	9%	22500.00	9%	22500.00			295000.00
				Total:	01	250000.00	0.00	250000.00		22500.00		22500.00			295000.00

WO/PO No.: HETC/2018/449
 WO/PO Date: 06.10.2018

Total Invoice Amount in Words: Two Lakh Ninety Five Thousand Only

Bank Details: Bank Name : State Bank of India
 Bank Account Number : 10836424936
 Bank Branch IFSC Code : SBIN0001612

Terms and Conditions: N.A.

Total Amount Before Tax : 250000.00
 Add: CGST : 22500.00
 Add: SGST : 22500.00
 Add: IGST :
 Tax Amount: GST : 45000.00
 Total Amount After Tax : 295000.00
 GST Payable on Reverse Charge: N.A.

Verified that the particulars given above are true and correct.

Pootharatham Anubantery

For Excel Infocom Pvt Ltd
 Authorized Signatory



89 17-04-24
 Principal in Charge
 Hooghly Engineering & Technology College
 Vivekananda Road, Pipulpati, Hooghly.